

## **PUBLIC WORKS PROJECTS GUIDELINES**

All public works projects must comply with the California Public Contract Code (PCC), Labor Code, and the regulations established by the Department of Industrial Relations (DIR).

Key requirements include, but are not limited to:

- Obtaining bid, payment, and performance bonds.
- Ensuring payment of prevailing wages.

The District has adopted the California Uniform Public Construction Cost Accounting Act (CUPCCAA) to streamline bidding procedures for public works projects. CUPCCAA:

- Provides clear guidelines and thresholds to simplify the bidding process.
- Expedites project initiation while offering flexibility to manage projects below certain thresholds internally.
- Allows public agencies to prioritize projects based on urgency, resources, and local needs without the constraints of traditional bidding processes.

While CUPCCAA enhances efficiency, it upholds transparency and accountability through periodic audits, ensuring adherence to its provisions and safeguarding public interests. Failure to comply with applicable laws and regulations may result in fines by the DIR or loss of state funding.

Public Contract Code (PCC) 22002

“Public project” means any of the following:

- Construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly owned, leased, or operated facility.
- Painting or repainting of any publicly owned, leased or operated facility.

“Maintenance work” means any of the following:

- Routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes.
- Minor repainting.
- Resurfacing of streets and highways at less than one inch.
- Landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems.

## CUPCCAA PUBLIC WORKS AND MAINTENANCE THRESHOLDS

<b>PUBLIC WORKS</b>		
Under \$25k	Quote/Proposal	<ul style="list-style-type: none"> <li>• No DIR Contractor Registration</li> <li>• No Bonds</li> <li>• Valid CSLB License</li> <li>• Certificate of Insurance (COI) with additional insured endorsement.</li> <li>• Prevailing wage required for projects over \$1,000. (Labor Code 1770)</li> </ul>
>\$25k - \$75k	Quote/Proposal	<ul style="list-style-type: none"> <li>• DIR Contractor Registration</li> <li>• DIR Reporting electronic certified payroll (Labor Code 1771.4(a)(3)) (formerly PWC-100)</li> <li>• Payment and Performance Bonds (Civil Code 9550)</li> <li>• Valid CSLB License</li> <li>• Certificate of Insurance (COI) with additional insured endorsement.</li> <li>• Prevailing wage required for projects over \$1,000. (Labor Code 1770).</li> </ul>
>\$75k - \$220k	Informal Bidding	<ul style="list-style-type: none"> <li>• Requirements from \$25k - \$75k section plus:</li> <li>• Provide BID Project Plan to Purchasing to conduct informal Bid process.</li> <li>• All registered contractors, listed on PlanetBids, with license classification selected for the work will be invited to submit proposals.</li> <li>• Ratified by the Board of Trustees.</li> </ul>
>\$220k	Formal Bidding	<ul style="list-style-type: none"> <li>• Requirements from \$25k - \$75k section plus:</li> <li>• Provide BID Project Plan to Purchasing to conduct formal Bid process.</li> <li>• All registered contractors, listed on PlanetBids, with license classification selected for the work will be invited to submit proposals.</li> <li>• Notice inviting formal bids in a newspaper of general circulation 14 calendars days from bid due date. (PCC 22037).</li> <li>• Awarded by the Board of Trustees.</li> </ul>
<b>MAINTENANCE</b>		
Under \$15k	Quote/Proposal	<ul style="list-style-type: none"> <li>• No DIR Contractor Registration</li> <li>• No Bonds</li> <li>• Valid CSLB License</li> <li>• Certificate of Insurance (COI) with additional insured endorsement.</li> <li>• Prevailing wage required for projects over \$1,000. (Labor Code 1770)</li> </ul>
>\$15k - \$25k	Quote Proposal	<ul style="list-style-type: none"> <li>• DIR Contractor Registration</li> <li>• No Bonds</li> <li>• Valid CSLB License</li> <li>• Certificate of Insurance (COI) with additional insured endorsement.</li> <li>• Prevailing wage required for projects over \$1,000. (Labor Code 1770)</li> </ul>
>\$25k - \$75k	Quote/Proposal	<ul style="list-style-type: none"> <li>• DIR Contractor Registration</li> <li>• DIR Reporting electronic certified payroll (Labor Code 1771.4(a)(3)) (formerly PWC-100)</li> <li>• Payment and Performance Bonds (Civil Code 9550)</li> <li>• Valid CSLB License</li> <li>• Certificate of Insurance (COI) with additional insured endorsement.</li> <li>• Prevailing wage required for projects over \$1,000. (Labor Code 1770).</li> </ul>
>\$75k	Informal or Formal Bidding	<ul style="list-style-type: none"> <li>• Follow procedures in relevant Public Works sections above.</li> </ul>