



CONTRACT AMENDMENT FORM

This Amendment by and between _____ (“Contractor”) and Foothill-De Anza Community College District (“District”) defined below shall be effective as of _____ (date). The Contract specified below is amended only as described herein. All other terms, conditions, prices remain unchanged.

Purchase Order No. _____ Original Contract Date: _____ Change Order/Revision No. _____

Contract Type (Check One)

- | | |
|-------------------------------------------------------|----------------------------------------|
| Agreement for Services _____ | Independent Contractor Agreement _____ |
| Public Works, Repairs and Maintenance Agreement _____ | Limited Engagement Agreement _____ |
| Design Professional Agreement _____ | Project Assignment Amendment _____ |
| Other _____ Name of Agreement: _____ | |

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

- Services to be performed by Contractor. In consideration of the payments hereinafter set forth, Contractor shall perform services for District in accordance with the terms, conditions and specifications set forth in the original Contract specified above and in Section A below.
- Payments. In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in Section B below, District shall make payment to Contractor in the manner specified.
- Contract Term. This Amendment shall be in effect only as specified in Section C below.

DESCRIPTION OF AMENDMENT TO CONTRACT

- A. SCOPE OF WORK. Detailed description of the change in services to be performed or work to be delivered to District by Contractor *(Include as separate attachment if needed)* or No Change _____
- B. AMOUNT AND METHOD OF PAYMENT. Increase _____ Decrease _____ the Contract price by \$ _____, to compensate for the additional or deductive work described above in Section A. or No Change _____

| | |
|----------------------------------------|-----------------|
| Original Agreement Amount: | \$ _____ |
| +/- Amount of all previous Amendments: | \$ _____ |
| +/- Amount for this Amendment: | \$ _____ |
| New Total Contract Amount: | \$ _____ |

- C. TERM OF CONTRACT. *(check only one)*
- ____ The term of this Contract including the Amendment(s) remain per the Contract.
- ____ The term of this Contract shall be revised as follows: _____ (new end date)
- ____ Contract terminated as of: _____ (termination date)

In Witness Hereof, the Parties have entered into the Agreement on the day and year set forth beneath the respective names below.

| | |
|------------------------|----------------------|
| FOR CONTRACTOR: | FOR DISTRICT: |
| Signature: | Signature: |
| Name: | Name: |
| Title: | Title: |
| Date: | Date: |

This Agreement is not valid until signed by both Parties above and approved or ratified by the Board of Trustees.

| | |
|-----------------------------------------------|-------------------|
| FOR CAMPUS USE ONLY: | |
| Originator: _____ | Date: _____ |
| FOAP: I _____ F _____ O _____ A _____ P _____ | |
| Campus Finance/Fiscal Services Authorization: | |
| Name: _____ | Signature : _____ |
| Title: _____ | Date: _____ |