



PURCHASING, CONTRACTS & RISK MANAGEMENT
12345 S. El Monte Rd.
Los Altos Hills, CA 94022

BOND - PUBLIC WORKS INSURANCE REQUIREMENTS GUIDELINES

	GENERAL REQUIREMENTS -- i.e., on-site training, other consultants	SPECIAL REQUIREMENTS PROFESSIONAL -- Architects, Engineers, CPAs, Lawyers.	GENERAL REQUIREMENTS PROFESSIONAL -- 1) Geotechs; 2) Inspectors of Record; 3) Special Testing & Inspection; 4) Industrial Hygiene; 5) LEED Consulting; 6) Commissioning; 7) Landscape Architects; 8) Surveyors; 9) other consultants who require prof.	GENERAL REQUIREMENTS REGULAR CONSTRUCTION -- GCs for construction projects valued < \$2,000,000 and Subcontractors for work valued < \$2,000,000	GENERAL REQUIREMENTS REGULAR CONSTRUCTION -- GCs for construction projects valued > \$2,000,000 and Subcontractors for work valued > \$2,000,000
X = not required Type of Coverage					
Commercial General Liability Each Occurrence Aggregate	\$1,000,000 \$2,000,000	\$1,000,000 \$2,000,000	\$1,000,000 \$2,000,000	\$1,000,000 \$2,000,000	\$2,000,000 \$4,000,000
Commercial Automobile Liability Any Auto, Hired Autos, Non- Owned Autos Combined Single Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Umbrella Liability	X	X	X	X	X
Worker's Compensation Each Accident Disease – Each Employee Disease – Policy Limit	\$1,000,000 \$1,000,000 \$1,000,000	\$1,000,000 \$1,000,000 \$1,000,000	\$1,000,000 \$1,000,000 \$1,000,000	\$1,000,000 \$1,000,000 \$1,000,000	\$1,000,000 \$1,000,000 \$1,000,000
Professional Liability Each Occurrence Aggregate Deductible	X X X	\$2,000,000 \$4,000,000 \$50,000	\$1,000,000 \$2,000,000 \$50,000	X X X	X X X
Builder's Risk Coverage for total amount of construction contract	X	X	X	GC's Only Required for new construction or renovation projects over \$250,000 only	GC's Only Required for new construction or renovation projects over \$250,000 only
Additional Insured District	required	required	required	required	required

NOTE: These insurance *requirements may only be waived or adjusted on a case-by-case basis* at the discretion of the Foothill De Anza Community College District, by authority of the Contracts and Risk Manager or the Director, Purchasing, Contracts & Risk Management.

Description of Operations on Acord page must read:

"(Project number & Name) Foothill De Anza Community College District, its trustees, officers, agents, employees, and volunteers, individually and collectively, are named as additional insureds on General Liability policy as per attached endorsement."

Certificate Holder on Acord page must read:

Foothill De Anza Community College District, 12345 S. El Monte Rd., Los Altos Hills, CA. 94022

An Endorsement Page referencing the policy number of the General Liability insurance must be attached to the Certificate of Insurance. COI renewals shall be submitted via email to: risk@fhda.edu.

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