

Federal grant purchases that exceed the small purchase threshold fixed at 41 U.S.C. 403 (11) (currently \$100,000):

For federal grant purchases that exceed the small purchase threshold fixed at 41 U.S.C. 403 (11) Foothill-De Anza Community College District requires written records reflecting:

- Basis for vendor selection
- Justification letter for lack of competition when competitive bids or offers are not obtained
- Basis for award
- Debarment and Suspension Certification (sub awards and contracts)

Sub awards and contracts will not be permitted with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities. The System for Award Management website (www.sam.gov) contains information regarding debarment and suspension and includes a searchable database.

The requisitioner of federal grant funded purchases is responsible for indicating on the requisition that the purchase is funded by a federal grant. The Purchasing Director is responsible for checking sam.gov website prior to approving purchases exceeding the small purchase threshold on federal awards.

Please contact Purchasing Services or your grants accountant if you have any questions regarding federal grant purchases.

Definition

Debarment and Suspension Certification: A statement from a vendor or service provider that its company, and its principals have not been debarred, suspended, proposed for debarment, declared ineligible, are not in the process of being disbarred, or are voluntarily excluded from conducting business with a federal government department or agency.